

# Laboratory Managers Conference 2009



9 – 11 November 2009

Sebel and Citigate Hotel  
Albert Park, Melbourne, Victoria

- **Learn** the latest thinking in laboratory management
- **Improve** your laboratory's performance
- **Network** with other laboratory, facility, research, scientific and technical managers
- **Discover** new productivity tools at the trade exhibition

This conference is relevant to all people involved in laboratory, scientific, technical and facilities management in all areas, including *life science, analytical testing, education, research, pathology, food, construction, mining, pharmaceutical and quality control.*





## Laboratory Managers Conference 2009

This two day conference will be preceded by a choice of 6 half day workshops and will feature a group of top interstate and local speakers who are experienced in specific aspects of laboratory management or laboratory service delivery.

Networking is a feature of this conference and to maximize interaction, numbers are limited and knowledge sharing sessions are included in the program. As well, a conference dinner, lunch and coffee breaks offer further opportunities for networking among the delegates and trade exhibitors.

### Conference Program

The Conference will feature four main themes:

- Regulation and OHS
- Systems Management
- Environment and Sustainability
- Laboratory Design and Refurbishment

There is an emphasis on dealing with regulations and systems such as records and chemical inventories, subjects which will involve Laboratory Managers increasingly in the future.

Presentations will include the following topics:

- Sustainable and productive laboratories
- Climate change and sustainability
- Sustainable design
- Striving for zero harm in a diverse work environment
- Dealing with hazardous materials
- How to do a 6 Sigma assessment
- Records management
- Chemical inventory management
- Laboratory refurbishment case study
- NATA assessments – making them easier
- QC management software
- The Australian Synchrotron

Presenters will include Dr Vyt Garnys (Cetec), Angelica Vecchio-Sadus (CSIRO), Dr Ian Gentle (Synchrotron), Dr Neale Jackson (RMIT University), Doug Crawford (S2F) and Elizabeth Plati (Bio-Rad).

### Optional Laboratory Tours

Monday 9 November

**The Australian Synchrotron**

**OR**

**Australian Genome Research Facility**

### Workshops

Choice of half day workshops (3 held concurrently)

#### *Morning*

#### **GLP, GMP and What-U-Need**

This workshop will develop a big picture approach to the linked facets of GxP, before drilling down to aspects of implementation, including current changes in Australian GxP. It is relevant to staff from research, production and Pharma.

#### **Managing Staff for Performance**

This workshop focuses on performance management of operational staff from the manager's perspective. It is relevant to staff from all laboratories.

#### **Purchasing**

This workshop will look at considerations of purchasing for the laboratory. It is relevant to all staff involved in the purchasing process from all types of laboratory.

#### *Afternoon*

#### **Building Cultural Entropy - Organisational Culture Management**

This workshop will examine the broader organisational culture, the impact on those working within it, and strategies to thrive in that environment. It is relevant to staff from all laboratories.

#### **What's All the Fuss About Lean?**

This workshop will discuss the benefits of a Lean manufacturing approach to laboratory operations, followed by practical group discussion of case studies, implementation tools, and costs/benefits. It is relevant to staff from analytical, production, environmental and biotechnology laboratories.

#### **E- Business**

This workshop will examine the benefits of E-commerce in the laboratory. It is relevant to all laboratories wishing to streamline their paperwork.

For more information and to register online go to:  
[www.labmanagers.org.au](http://www.labmanagers.org.au)

# Laboratory Managers Conference 2009



## Registration Form and Tax Invoice

This document is your receipt for GST purposes when you make your payment.

### Complete and return

By Email  
sia@scienceindustry.com.au

By Fax  
+61 (0)3 9872 5566

By Mail with payment to:  
Science Industry Australia  
P O Box 337  
Hawthorn VIC 3122 Australia

ABN 61 792 378042

Please photocopy if more than one delegate attending

**Early bird rate closes 25 September 2009**

### Delegate Details

Name: .....

Job Title: ..... Email: .....

Company/Institution Name: .....

Phone : ( ) ..... Mobile : ..... Fax: ( ) .....

#### STEP 1

<input type="checkbox"/> <b>Conference Registration</b> <i>Tuesday and Wednesday</i>	<b>Early Bird Before September 25</b>	<b>After September 25</b>	<b>Subtotal</b>
ALMA members	\$880.00	\$1,075.00	\$.....
Non-member	\$1,095.00	\$1,295.00	\$.....
<small>(All prices include conference dinner, all lunches, coffee breaks and GST)</small>			

#### STEP 2

<input type="checkbox"/> <b>Workshops Registration (half day) each</b> <i>Monday Morning</i>	Select one only	<input type="checkbox"/> <b>GLP GMP</b>	<input type="checkbox"/> <b>Managing Staff</b>	<input type="checkbox"/> <b>Purchasing</b>	
ALMA members	\$260.00				\$.....
Non-member	\$340.00				\$.....
 <i>Monday Afternoon</i>	Select one only	<input type="checkbox"/> <b>Organisational Culture Management</b>	<input type="checkbox"/> <b>E-Business</b>		
		<input type="checkbox"/> <b>What's All the Fuss About LEAN</b>			
ALMA members	\$260.00				\$.....
Non-member	\$340.00				\$.....

#### STEP 3

<input type="checkbox"/> <b>Laboratory Tour</b> <i>Monday at 4pm</i>	Select one only	<input type="checkbox"/> <b>Synchrotron</b>		No charge
		<input type="checkbox"/> <b>Australian Genome Research Facility / Bio 21</b>		

#### STEP 4 (optional)

**Join ALMA today and receive ALMA member discounted rates** \$350.00 per annum \$.....

**Extra Conference Dinner Tickets** \$120.00 x ..... Attendees = \$.....  
(One free ticket per delegate)

**TOTAL PAYABLE = \$.....**

#### STEP 5

##### Payment Options

**1. EFT:** Science Industry Australia St George Bank BSB: 112-879 Account No: 043-349-991

**2. CHEQUE:** Payable to Science Industry Australia Inc. and mailed to: Science Industry Australia, P.O. Box 337, Hawthorn VIC 3122

**3. CREDIT CARD:** ( Visa or MasterCard only )

Card Number: \_\_\_\_\_

Name on Card: ..... Expiry date: .....

Cardholder signature: .....

*See over page for Cancellation Policy*

### **Cancellation Policy**

Your registration will be confirmed in writing when full payment has been received. We will refund your registration in full, less \$150 administration fee if notification is received in writing of cancellation by 25 September 2009. If written notification is received between 26 September and 23 October 2009, you will receive a 50% refund and conference documents. No cancellation requests will be accepted after 23 October 2009. A replacement attendee is acceptable, but no refund will be made. The organizer reserves the right to amend/change the program, venue, speaker replacements and/or topics, if warranted by circumstances beyond its control.



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